



113 Center Street • Chicopee, Massachusetts 01013 • (413) 592-7777

## PATIENT FINANCIAL AGREEMENT

### Patient Responsibilities

- . You are responsible to provide us with accurate billing information for each family member at the time of service.
- . If your insurance company requires you to choose a primary care provider (PCP), it is your responsibility prior to your visit to ensure that you have authorization for your visit with us. **Please be advised that an insurance referral may be required prior to your visit. If a referral is not obtained, you may be responsible for charges. Our billing staff is available to provide you with assistance but cannot resolve disputes between you and your insurance company.**

**All patient payment is due at the time of the appointment.**

### Copayments

- . Your insurance company requires you to pay your copay at the time of each visit.
- . Your copay may be paid with cash, check, credit card, or debit card.
- . If your check is returned, a \$25.00 returned check fee will be assessed.
- . **If you do not have insurance coverage, you will be expected to pay at the time of your visit.**

### Deductibles

- . It is your responsibility to understand any deductibles that may apply to you under your insurance policy.
- . Our billing department will send you a statement of the amount your insurance company has determined is applied to your deductible and is owed by you.

### Insurance Information

- . It is your responsibility to ensure that we have accurate insurance information. Presenting an invalid or inactive insurance card will result in full payment by you. **Please be advised that our office does not accept any vision plans.**
- . Medical insurance does not always cover the entire cost of your medical care. If we believe a service we offer is not covered by your insurance coverage, we will tell you.
- . In some instances, however, we do not learn that a service is not covered until after we submit a bill. You are responsible for payment if your insurance company refuses to pay for a service.

### Home Address and Telephone Numbers

- . You will be asked to complete a patient registration form that asks for important information about you. Please complete this form to the best of your knowledge and keep us informed of any changes on subsequent visits.
- . It is important that we have accurate information on the guarantor. This is the person who is financially responsible for your bills.

### Assignment and Release

I understand that I am financially responsible for all charges whether or not paid by insurance. I hereby authorize the doctor to release all information necessary to secure the payment of benefits. I authorize the use of this signature on all insurance submissions. Recent changes in insurance regulations shorten the time frame for claim submissions. I agree to pay any out of pocket expenses in full to Chicopee Eyecare within thirty days from today's date for uncovered or denied services by my presented insurance coverage.

Signature \_\_\_\_\_ Date \_\_\_\_\_